



Summary

Job Title
Camp Teacher Assistant

Department
Education

The **Teacher Assistant** position is responsible for effectively assisting with educational programming for our students according to program procedures and learning objectives.

Key responsibilities include assisting with classroom instruction, class management, assisting with curriculum development, and helping to ensure learning objectives are met.

Reports To: Camp Director

Key Responsibilities

RESULTS

Student Instruction	50%
<ul style="list-style-type: none">Effectively assists with teaching content according to the chosen curriculum and learning objectives for the class or individual studentsInstructs students using a variety of learning methods to meet different learning styles and student needsSkilled in interacting with and engaging all types of students and learning styles	
Programming Objectives & Goals	25%
<ul style="list-style-type: none">Assists Teachers with achieving objectives that measure student and programming success	
Classroom Management	15%
<ul style="list-style-type: none">Assists with maintaining a disciplined, orderly and productive classroom environmentEncourages student participation, discussion and positive interactions between studentsAssists with managing class logistics, including scheduling, and having the needed materials	
Process Improvements	10%
<ul style="list-style-type: none">Contributes to process improvement projects that measurably increase the effectiveness of the programming	
Total	100%
CORE VALUES	
Quality/Quantity of Work	20%
<ul style="list-style-type: none">Demonstrates accuracy and attention to detailsCompletes assignments on-time and in alignment with specifications/directions	

Job Knowledge	20%
Displays a high degree of expertise in their areas of job responsibility	
Demonstrates a desire to learn and apply new knowledge to their job	
Seeks out and uses new technology to improve the effectiveness of their work	
Attitude	20%
Models professionalism and contributes to a positive, productive working environment	
Accepts feedback from others and uses that feedback to improve their performance	
Demonstrates composure in stressful situations	
Attendance and Punctuality	20%
Is available when needed to Assist with non-routine Assignments	
Shows up to work on time and maintains regular attendance	
Organizational Buy In	20%
Displays a strong commitment to helping grow and achieve the vision of our ministry	
Displays leadership qualities when presented the opportunity to lead	
Working toward meeting assigned departmental goals	
Total	100%

Requirements

Educational and experience requirements include:

- High School degree in education or a relevant field; equivalent formal professional training for this programming
- Relevant experience in an assistant or support teaching role, preferably with the relevant student age groups
- Proven ability to assist with conducting educational programming for students that achieves learning objectives
- Proven ability to assist with the creation of classroom materials and content
- Proven skills to maintain a disciplined, orderly and productive learning environment
- Proven skills to assist with classroom, reporting and documentation
- Proven communication skills to interact with students/parents and gather feedback to improve educational programming

SALARY/BENEFITS Salary is commensurate at a rate of \$15 per hour. For individuals who are currently employed at the church this will be added onto regular payroll during the appropriate pay period.

Payroll Periods June 6th-June 17th

- June 6th-10th Pay Day (June 15th)
- June 13th-17th Pay Day (June 22nd)

TERMS OF EMPLOYMENT EMPLOYMENT CONTINGENT UPON SUCCESSFUL COMPLETION OF A BACKGROUND INVESTIGATION, FUNDING AND ALLOCATION OF POSITION IN ACCORDANCE WITH OVERCOMING BY FAITH'S APPROVED CALENDAR SCHEDULE APPROPRIATE TO THE POSITION HELD. CONTINUED EDUCATION CLASSES WILL NEED TO BE TAKEN PERIODICALLY IN ORDER TO MEET THE GROWING NEEDS OF OVERCOMING BY FAITH